Post-project Analyses overview

* Reviewing the objective of the project

Under this section, all discussion should revolve around the objective, as the objective should be the measuring stick by which the project success gauged.

* Self-analysis

Under this section, everyone is held accountable beginning with the project manager's performance, individuals, and group as a whole. Also, not just generalizations, but specific things, good and bad, that contributed to the project's success or failure. And/or any need for improvement.

* Revisiting the original project plan

Under this section, I will outlined the outcomes that were to be achieved by the project , questions that were been asked and/or any lack of clarity among the team members. If everyone was clear on the specifics and expectations the it lead to major major point of improvement for the project.

* Analyzing what happened during the project

Reviewing the data

Everyone would account for mistakes and deficiencies as well as successes. Mistakes would be highlighted and discussed.

* Review the project outcomes

Under this section, we will say which success criteria we met and which we didn't. Also, we will generate a "Lessons Learned" sheet - List what was gained from the project objective -- the lessons that the team learned. What would the team do differently next time? What would they do the same?

We are all more successful when we contribute to the learning and success of others.